



**DIGITAL**  
**SHIP MANAGER**

# Digital Ship Manager Privacy Policy

PRIVACY POLICY



## DSM – Privacy Policy

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# DSM Privacy Policy – A Summary

We treat the privacy of users/clients to DSM ERP system with the highest importance. This policy details the measures we take to preserving and safely guarding your privacy when you use or interact with our system or support team. A detailed explanation of how we may store or otherwise use operational data, company information, and vendor data is explained in this Privacy Policy. We collect and may use the information to provide, maintain, protect, improve our services, develop new solutions and also protect the rights or property of DSM, our clients and our partners.



# Information Collection

We may collect the following types of information:

Information you provide – based on type of user, DSM system may have your user's information, client's financial data, bank account details etc. We may combine the information you submit under your account with information from other DSM services or third parties in to provide you an integrated solution – as a part of product feature/functionality. User may receive emails, notifications, alerts etc., from DSM as a part of communication about specific business process such as Order Confirmation Emails, Order Delivery Notification etc. You may opt out for receiving these communications by emailing us at [support@intuiships.com](mailto:support@intuiships.com).

DSM is an ERP and Asset Management System for Marchant Shipping industry. This web application is used for specific industry domain and for specific registered user only. General internet surfers/ visitor cannot use this application. This application is to manage internal and extremal business process for shipping industry. DSM is NOT involve in any type of physical or digital marketing.

**Every registered user (client) gives an affirmative consent before his/her data can be used by DSM cloud based ERP system (wherever applicable).**

**ALL Customer Data are kept within DSM.**

**Cookies** – There is a technology called “cookies” which can be used to provide tailored information from a web site. A cookie is an element of data that a web site can send to your browser, which may then be stored on your system. A “cookie” marks and identifies visitors on an Internet site to allow customers to enter customized information and have it available on subsequent visits. DSM application **DOES NOT** store cookies on client device/PC.

Although there has been debate over the privacy implications of cookies, it is important for DSM users to know that cookies do not read your hard-drive, nor can cookies be used to reveal new information about you that you have not elected to reveal.

**Log information** – When you access DSM system via a browser, application or other client, our servers automatically record certain information. These server logs may include information such as Internet Protocol (IP) address, browser type, browser language, the date and time of your login and duration of activity. We use this information to keep audit trail for our customer’s safety and this audit trail is readily available to customer’s top-management.

Some of our client manager wants to get alerted if system is used from an unexpected geographical location/device/person through this information.

**Client communications** – When you send email or other communications to DSM, we may retain those communications in order to process your inquiries, respond to your requests and improve our solutions and services. We may use your email address to communicate with you about our solutions and services. Stored email addresses are NOT shared with any third party application/company for any purpose.

**Other sites** – This Privacy Policy applies to DSM’ web-application and services only. We do not exercise control over other sites who may display our site which include DSM solutions, products or services. These other sites may place their own cookies or other files on your computer, collect data or solicit personal information from you. If we use this information in a manner different than the purpose for which it was collected, then we will ask for your **affirmative consent** prior to such use.

## **Information sharing**

DSM DOES NOT shares user’s personal and client information with other companies or individuals in ANY circumstances.

All operational and company/client data are kept within DSM.

## **Information security**

We take appropriate security measures to protect against unauthorized access to or unauthorized alteration, disclosure or destruction of data. These include internal reviews of our data collection, storage and processing practices and security measures, including appropriate encryption and physical security measures to guard against unauthorized access to systems where we store personal data.

For detail implementation of information security, refer [DSM – Data Protection & Security](#)

## **Accessing and updating personal information**

While adding a new user in system, DSM does not force user to enter any personal information e.g. DoB, Gender, Personal Mobile/Cell number etc.

But storing Seaman-Book details, Passport details, Visa details etc. are business requirements.

No personal information is displayed to other users. System use these information to send alerts/notification and display in terms of validation. E.g. instead of displaying Passport expiry date – system displays “Passport Valid: Yes”.

## **Enforcement**

DSM regularly reviews its compliance with this Privacy Policy. When we receive formal written complaints, it is DSM’s policy to contact the complaining client regarding their concerns. We will cooperate with the appropriate regulatory authorities, including local data protection authorities, to resolve any complaints regarding the transfer of personal data that cannot be resolved between DSM and the client.

## **Changes to this Privacy Policy**

Please note that this Privacy Policy may change from time to time. We will not reduce your rights under this Privacy Policy without your explicit consent. We will post any Privacy Policy changes on this page and, if the changes are significant, we will provide a more prominent notice (including, for certain solutions, email notification of Privacy Policy changes).

## **Contact Details**

If you have any questions or concerns regarding this privacy policy, you can contact us on contact details mentioned on [www.vollzo.com](http://www.vollzo.com)